
MEDICATION POLICY
PRESCRIPTION AND NON-PRESCRIPTION PRODUCTS

MEDICATIONS WILL ONLY BE ADMINISTERED BY TRAINED MEDICAL STAFF

- Medication Administration General Guidance:
 - Please provide **UNEXPIRED** products **ONLY**.
 - Provide all prescription medications (i.e. inhalers) in the **original packaging with the pharmacy label attached**.
 - Provide all Over-the-Counter (OTC) medications in the **original packaging and/or container** (i.e. ibuprofen (Advil/Motrin), acetaminophen (Tylenol), diphenhydramine (Benadryl), antacids (TUMS), etc.); sunscreen and insect repellent is not considered an OTC medication.

- Prescription and OTC Medication Administration Requirements:
 - In order for the Camp Nurses to administer prescription and OTC medications, a **Medication Administration Authorization Form** for Youth Camps in Maryland (from the Department of Health & Mental Hygiene) must be completed.
 - *Part I - Prescriber's Authorization:* All sections need to be completed by the **Health Care Provider (HCP)/Prescriber**.
 - *Part II – Parent/Guardian Authorization:* All sections need to be completed by the **parent/guardian** with proper information and signature.
 - *Part III – Authorization for Self-Administration/Self-Carry:* All sections need to be completed and signed by **HCP/Prescriber AND parent/guardian** if camper is able to self-carry their medications (self-administration medications, mostly for emergency medications like inhalers or EpiPen's).

- Severe Allergy Medication Administration Requirements (Food Allergies, Insect Sting Allergies, etc.):
 - For any camper with a severe allergy requiring emergency medication administration (i.e. EpiPen) an **Allergy and Anaphylaxis Emergency Plan Form** must be completed.
 - All sections of Page 1 need to be completed by the **HCP/Prescriber** as well as signed by the **HCP/Prescriber**.
 - Page 1 also needs to be signed by the **parent/guardian**.
 - Page 2 needs to be completed by the **parent/guardian**.

NO EXCEPTIONS

Camper's requiring auto injectable Epinephrine (i.e. EpiPen, Auvi-Q) MUST have their completed forms and medication checked into the Camp Health Room to attend camp. The camper may not attend camp without these requirements – the camper will be sent home.

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- Medication Storage and Administration:
 - **Emergency medications** (i.e. EpiPen, inhaler) travel with the camp counselor responsible for your child. All emergency medications are stored in a secure location at the end of the day. In case of an emergency, the medication will be given first and then the Health Staff is called.
 - **OT medications, routine medications, and diabetic supplies** are stored in a locked cabinet in the Camp Health Room located in the Primary Building.
 - The camper comes to the Camp Health Room when medication is to be administered.
 - The camper comes to the Camp Health Room when diabetic monitoring/correction is needed.
 - Medication Drop-Off/Check-In with Camp Medical Staff:
 - All medications must be dropped-off by the parent/guardian and checked-in at the Camp Health Room located in the Primary Building.
 - **A signature is required by the parent/guardian** when checking-in medications.
 - Self-carry medications still need to be checked-in by the parent/guardian.
 - Again, all medications (prescription and OTC) **must be in their original container/package**.
 - Medications must be checked-in **by the first day the camper attends**. **Early medication drop-off/check-in is available** prior to the start of camp. Please contact the Primary Building Health Room for hours and Camp Nurse availability (410-531-8603).
 - Medication Pick-Up:

Who: All medications must be **picked up and signed out by a parent/guardian**.

When: **Every Friday at the end of the day** medications are available for pick-up. Please pick-up your camper from carpool, park your vehicle, and walk in the Primary Building to get the camper's medications.

Where: Primary Building Health Room

PLEASE NOTE: If the camper attends After Care, please pick up your medications from the Camp Coordinator in the Primary Building when you pick up your camper.

If you are picking medications up on a day other than Friday, please make arrangements with the Camp Nurse (Primary Building Health Room, 410-531-8603).

MEDICATIONS NOT PICKED UP BY 6PM ON THE LAST DAY OF CAMP WILL BE DISCARDED